

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF KENTUCKY

GENERAL ORDER No. 2012-12

IN RE:           **REGISTRATION BY NON PRISONER *PRO SE* LITIGANTS TO  
RECEIVE DOCUMENTS ELECTRONICALLY**

**WHEREAS** Fed. R. Civ. P. 5(b), Fed. R. Civ. P. 77(d), Joint Local Rules of Civil Practice 5.5 and the court's Electronic Case Filing Administrative Policies and Procedures provide that documents may be served electronically upon individuals registered to electronically file documents with the court, and the court finding that many *pro se* litigants wish to receive, but not file, documents electronically,

**IT IS HEREBY ORDERED** that a *pro se* party to a civil action pending before this court who is not incarcerated may register to receive filed, unsealed documents in unsealed cases electronically by submitting to the Clerk of the Court a "Registration to Receive Documents Electronically." Upon the submission of said form, transmission of the Notice of Electronic Filing (NEF), with a hyperlink to the electronically filed document, will be deemed to constitute service of the filed document upon the *pro se* party until such time as said party withdraws his or her consent to electronic service.

This order shall supersede Joint General Order 11-02 to the extent that Joint General Order 11-02 provides that the Clerk of the Court must give notice in paper form to a *pro se* party.

**IT IS SO ORDERED** this 5<sup>th</sup> day of November, 2012.

  
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JOSEPH H. MCKINLEY, JR., CHIEF JUDGE  
UNITED STATES DISTRICT COURT

**ENTERED**

NOV 05 2012

VANESSA L. ARMSTRONG  
BY   
DEPUTY CLERK