### \*PLEASE USE THIS EXAMPLE WHEN FILLING OUT YOUR SUMMONS

AO 440 (Rev. 06/12) Summons in a Civil Action

## United States District Court

for the

	Western District of Kentu	ıcky					
YOUR NAME  Plaintiff(s) v.  DEFENDANT'S NAME	) ) ) ) Civil ) )	l Action No.	(LEAVE THIS BLANK)				
Defendant(s)	) )						
SUMMONS IN A CIVIL ACTION							
To: (Defendant's name and address)	DEFENDANT'S FULL NAI DEFENDANT'S ADDRESS CITY/STATE/ZIP						

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

YOUR FULL NAME YOUR ADDRESS CITY/STATE/ZIP

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

CLERK OF COURT

Date: (LEAVE THIS BLANK)

(LEAVE THIS BLANK)

Signature of Clerk or Deputy Clerk

Civil Action No.

### PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

	This summons for (name of individual and title, if an	ny)			
was rec	eived by me on (date)				
	☐ I personally served the summons on the indi	lividual at (place)			
	on (d	NOT FILL			
	□ I:		who is		
	desi ANVTLIII	NG OUT ON			
•	— ANTION	ING COT CIN	; or		
	THI	<b>S PAGE</b>			
	My fees are w for naver and w	υ 101 301 γ1003, 101 α τοιαί 01 ψ U,UU			
	I declare under penalty of perjury that this information is true.				
Date:	<del>.</del>	Server's signature			
	_	Printed name and title	<u></u>		
	( <del></del>	Server's address			

Additional information regarding attempted service, etc:

Print Save As...

Reset

# UNITED STATES DISTRICT COURT for the

ioi tite						
	) — )					
Plaintiff	, )					
v.	) Civil Action No.					
 Defendant	- ' <u>)</u>					
SUMMONS IN A CIVIL ACTION						
To: (Defendant's name and address)						
A lawsuit has been filed against you.						
are the United States or a United States agency, or an P. 12 (a)(2) or (3) — you must serve on the plaintiff	s on you (not counting the day you received it) — or 60 days if you officer or employee of the United States described in Fed. R. Civ. an answer to the attached complaint or a motion under Rule 12 of motion must be served on the plaintiff or plaintiff's attorney,					
If you fail to respond, judgment by default we You also must file your answer or motion with the co	vill be entered against you for the relief demanded in the complaint. ourt.					
	CLERK OF COURT					
Date:						
Date:	Signature of Clerk or Deputy Clerk					

Civil Action No.

### PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

	This summons for (name	of individual and title, if any)					
was rec	ceived by me on (date)	·					
	☐ I personally served the	ne summons on the individual at (place	)				
			on (date)	; or			
	☐ I left the summons at	the individual's residence or usual pl	ace of abode with (name)				
	, a person of suitable age and discretion who resides there,						
	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summon	is on (name of individual)		, who is			
	designated by law to ac	cept service of process on behalf of (n	<del></del>				
			on (date)	; or			
	☐ I returned the summe	ons unexecuted because		; or			
	☐ Other (specify):						
	My fees are \$	for travel and \$	for services, for a total of \$	0.00			
	I declare under penalty	of perjury that this information is true	».				
Date:			Server's signature				
			Berver & Signature	•			
			Printed name and title				
			Server's address				

Additional information regarding attempted service, etc: