

## FAQs: eJuror

**Select a frequently asked question category on the left or search for a FAQ using the "Search this Site" box above.**

- How do I check the court has received my completed questionnaire through eJuror?

You will not be notified by the Court that your questionnaire has been received, other than the confirmation that is received when you submit the form. If you are qualified, you may receive a summons in the future with a date for jury service. You **WILL NOT** receive any response from the Court if you have been Disqualified, Excused or Exempt from serving.

- If I complete my questionnaire online, do I submit the paper form to the court?

No. If you have completed and submitted your form through eJuror, please do not send the paper form back to the Court. Prior to submitting your completed questionnaire, you can print the information if you would like a copy for your records.

- What if I make a mistake and need to change an answer?

Once the form is completed, **PRIOR** to submission, you will have the opportunity to edit your answers. Prior to submission you can print out your answers for your records. **ONCE YOU SUBMIT TO THE COURT, ANSWERS CAN NOT BE CHANGED.**

- What if I need to submit additional information?

If you need to send additional information, you can send it to the Court location address that is listed on your form to the attention of the jury clerk.

- What information do I need to complete my questionnaire online?

You will need the nine-digit participant number above your name on the questionnaire, the first three letters of your last name and your birth date to login to the system and complete the form.

- Who can use the eJuror system?

Any prospective juror who receives a questionnaire can complete their questionnaire online, unless the recipients last name is less than 3 letters, or the recipient is under the age of 18. If you are unable to complete online due to these system limitations, please complete the paper form and submit it to the Court within 10 days of receipt of the questionnaire.

- Who do I contact if I am having problems with e-juror?

*If you experience problems with eJuror, please contact the Jury Section at [juryclerk\\_lou@kywd.uscourts.gov](mailto:juryclerk_lou@kywd.uscourts.gov)*

- Why did the system lock me out?

The system is designed to allow 3 logins, after failure to gain access on the third attempt, the system will lock you out. You must completely log out of e Juror, give it a few minutes, and try again. The system only allows 20 minutes to complete the questionnaire, if it goes beyond that time, you will have to start again.