## UNITED STATES DISTRICT COURT – WESTERN DISTRICT OF KENTUCKY APPLICATION FOR ACCESS TO THE ELECTRONIC CASE FILING SYSTEM

PLEASE NOTE IN ADDITION to emailing this completed form to the CM/ECF Helpdesk, the media applicant <u>MUST</u> also apply for "<u>Non-Attorney E-File Registration</u>" status with the Western District of Kentucky through his or her PACER ACCOUNT (<u>www.pacer.gov</u>).

This form is designed to permit an individual to apply for a read-only account to access the Western District of Kentucky's Electronic Filing System. The Court reserves the right to grant, deny, or withdraw access to the system at any time without advance notice. Individuals whose applications are granted will be able to view publicly available notices of court and attorney filings in individual cases.

E-mail this completed form to james\_vilt@kywd.uscourts.gov from the email address of the applicant with a subject line of: **Attention: CM/ECF Access**. To aid in the processing of your request, please match the information provided below to your contact information provided in your individual PACER account.

If you have any questions about this application form or the application process, please contact the CM/ECF Help Desk at 866-822-8305.

First Name:		
Last Name:		
Media Organization:		
Street Address:		
City:	State:	Zip Code:
Phone Number:		
Email address:		
Media Organization website:		
By submitting this registration form, the undersigned agrees to abide by all Court rules, orders, and policies		

By submitting this registration form, the undersigned agrees to abide by all Court rules, orders, and policies and procedures governing the use of the electronic filing system and acknowledges that all PACER Fees apply. Media members must protect the security of their usernames and passwords and immediately notify the Court: (1) if they learn their password has been compromised by an unauthorized user or (2) upon resignation or transfer to a different place of employment.

Registrant sign /e/:

Date: